

LAWRENCE TOWNSHIP EDUCATION FOUNDATION (LTEF) GRANT RUBRIC	Exceeds Expectation (3)	Meets Expectations (2)	Adequate (1)	Does Not Meet Expectations (0)
<p>Application Clarity - The application defines goals and how to attain them through an application that is grammatically correct, follows format requirements, cites sources where appropriate, and includes pictures/visual aids when warranted.</p>	<p>Applicant clearly states the goals they would like to accomplish with this grant and provides evidence that the goals are clearly defined, specific and attainable.</p> <p>There are no grammatical errors in the document.</p> <p>All documentation was provided.</p> <p>Sources were cited and pictures/visual aids were added to enhance the application.</p>	<p>Applicant states some of the possible benefits/accomplishments of the grant and provides some evidence that the goal is attainable.</p> <p>The goal is generally defined.</p> <p>There are minor grammatical errors in the document.</p> <p>Sources were cited and pictures/visual aids were added to enhance the application and may contain minor errors.</p>	<p>Applicant vaguely states the possible benefits/accomplishments or does not provide evidence that the goal is attainable.</p> <p>The goal is vague or ill-defined.</p> <p>Errors distract from the work.</p> <p>Sources or visuals would have enhanced the application.</p>	<p>Applicant omits statements of what they would like to accomplish or does not show evidence that the goal is attainable. The applicant's goal is not defined.</p> <p>The readability of the work is hampered by errors.</p>
<p>Innovation - Engaging, creative, or new pathways to learning are well documented and contained within the proposed grant.</p>	<p>Grant is highly innovative/creative and is unique in nature.</p>	<p>Grant shows some qualities of innovation or creativity and is somewhat unique in nature.</p>	<p>Grant exhibits few qualities of innovation/creativity/uniqueness.</p>	<p>Grant is "run of the mill" or common, lacks creativity and innovation.</p>
<p>Educational Purpose/Excellence* (Need/Benefit) - Application aligns with LTEF mission and identifies a need in the LTPS community through documentation and research; application further ties educational purpose and grant objectives to the need and how they will address the need.</p>	<p>Grant has a clearly defined educational purpose.</p> <p>Grant aligns well with LTEF's mission and fosters educational excellence, creativity, and achievement in any of the following areas: Equity & Inclusion; STEM education; Arts & Cultural Enrichment; Classroom Technology & Resources</p>	<p>Grant has a generalized educational purpose.</p> <p>Grant fosters educational excellence, creativity, and achievement in any of the following areas: Equity & Inclusion; STEM education; Arts & Cultural Enrichment; Classroom Technology & Resources in a generalized way.</p>	<p>Grant has a vague educational purpose.</p> <p>Grant does little to foster educational excellence, creativity, and achievement in any of the following areas: Equity & Inclusion; STEM education; Arts & Cultural Enrichment; Classroom Technology & Resources.</p>	<p>Grant has little or no educational purpose.</p> <p>Grant does not foster educational excellence, creativity, and achievement in any of the following areas: Equity & Inclusion; STEM education; Arts & Cultural Enrichment; Classroom Technology & Resources.</p>

LTEF Grant Rubric (cont.)	Exceeds Expectation (3)	Meets Expectations (2)	Adequate (1)	Does Not Meet Expectations (0)
Scope (Grant participation) - Number of students and/or staff that will be impacted by the proposed grant. Will the proposed grant have a long-term impact?	Students and/or staff of an entire school will be impacted for many academic years or students in multiple schools will be impacted on a one-time basis or longer.	Students and/or staff of an entire school will be impacted on a one-time basis or students in multiple classrooms will be impacted for many academic years.	A classroom of students or multiple staff members will be impacted for more than one academic year.	A classroom of students or a single staff member will be impacted for one academic year or less than one year.
Sustainability (Length of Benefit) – How long is the benefit from this grant? Where will funding for the grant come from for the future? Or will it be a one-off experience?	There are clear indications that the grant will be able to stand on its own after initial start-up support and/or will be supported by other resources for many years (financial backing, volunteers, parent support, PTO support).	There are indications that the grant will be supported by other sources for several years. The grant may need to seek minimal funding in subsequent years.	There is the possibility of support for this grant in a subsequent year if the grant is a one-time activity, but the grant will need to seek substantial funding in subsequent years	It is unlikely that the resources for this grant (financial or human resources) will be available in the future. or This is a one-time grant . or grant will be unable to continue without LTEF funding .
Proposed Budget - The budget is detailed in the application and is realistic considering the audience size and stated objectives. The budget should demonstrate effort at managing costs.	Budget items clearly support grant activities and are reasonable and appropriate. Adequate detail is provided; no clarifying questions arise. If <i>Partial funding</i> is acceptable, options are clearly defined no clarifying questions arise.	Budget items support grant activities and are reasonable and appropriate . Fairly adequate detail provided, 1-2 clarifying questions that may arise. If <i>Partial funding</i> is acceptable, questions arise with one or more options, 1-2 clarifying questions may arise.	Budget items vaguely support grant activities and/or are seemingly reasonable and appropriate. Lacks detail , causing more than two clarifying questions to arise. If <i>Partial funding</i> is acceptable, but no options are defined.	Budget items do not support grant activities and are not reasonable or appropriate.

* LTEF WILL CONSIDER PROVIDING FUNDS FOR THE FOLLOWING:

- Classroom materials and grants that are not possible within the school district's budget
- Tools/equipment that is not possible within the school district's budget
- Special programming: visiting artists, assembly grants, and field trips, especially if longer-term impact is anticipated
- Shipping & handling and installation costs
- Professional development in support of proposed grants to ensure the grant's successful implementation
- Professional development that will enhance classroom instruction

LTEF DOES NOT FUND THE FOLLOWING:

- Tools/equipment that should be provided for in the school budget, standard classroom supplies, or maintenance and facilities costs
- Refreshments, unless they are central to the grant
- Travel expenses for district employees
- Salaries or stipends for district employees or substitute teachers